



# Request for Consideration of Concerns

This form is for families to submit their concerns for matters that fit within the coronial scope.

1



# Form instructions

# Completing the form

This form is to request information from the Coroner's Court of Victoria. Please carefully follow the instructions below.

# Ways of sending the form to the Coroner's Court of Victoria



# Mail form to this address

Coroners Court of Victoria 65 Kavanagh Street, Southbank, VIC 3056 Australia

OR



# **Email**

Scan completed form and email to courtadmin@courts.vic.gov.au or to specific team email address if known.

# Having trouble completing the form?

Please ring the court on 1300 309 519



Court Reference Number	
Add Court Reference number here if known	

Details of applicant		
Title (Mr, Mrs, Ms, Dr, etc.)		
Surname *		
Given name *		
Organisation (if applicable)		
Email or postal address *	☐ Email Address	
	☐ I do not have an email address. Enter a postal address	
DX address (if applicable)		
Contact number		
Relationship to deceased (if any)		

<sup>\*</sup> Mandatory fields



Details of legal representative (if applicable)			
In completing this section (Legal Representative) all requested documents will be released to the legal representative listed here			
Title (Mr, Mrs, Ms, Dr, etc.)			
Surname			
Given name			
Firm/Organisation (if applicable)			
Position held			
Email address			
Postal address			
DX address (if applicable)			
Contact number			

<sup>\*</sup> Mandatory fields



Details of deceased				
Surname *				
Given name				
Also known as				
<b>Date of birth (if known)</b> e.g. 01/01/1970				
<b>Age (if known)</b> e.g. 50 years				
<b>Date of death (if known)</b> e.g. 01/01/1970				
Place of death (if known) e.g. Hospital, Suburb or Address				
Details of fire (if applicable	e)			
Location of fire				
<b>Date of fire (if known)</b> e.g. 01/01/1970				
The above date is	☐ The exact date	An approximate date		
Details of concerns				
Provide a detailed description of your concerns *	Insert the detail of reasons			
<b>Date of finding</b> e.g. 01/01/1970				
Upload further information  Please include relevant information to support your request by attaching to email or including with posted application. If you are a legal representative, please include your authority to act.				

<sup>\*</sup> Mandatory fields



# Confirmation & acknowledgement

### Confirmation

I confirm all of the information provided in this form and supporting documents, is to the best of my knowledge, true and correct.

I confirm that I have contacted the health service/provider (if applicable) to discuss my concerns.

I confirm that I have read the 'Which organisation is most appropriate for you concerns?'

### Acknowledgment

I acknowledge that my name may be disclosed to the deceased's senior next of kin (if the coroner considers it appropriate to do so), which may be necessary for my application to be processed.

Signature of Applicant *	Date of submission
	/

<sup>\*</sup> Mandatory fields